



PARK HYATT SYDNEY™



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# *the* PROPOSAL

Ms. Mireia Peris

Headbox

76-84 Brunswick St

Fortitude Valley

QLD 4006

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PARK HYATT SYDNEY





Thursday, December 11, 2025

Dear Mireia,

Thank you for considering our harbourside hotel for your client dinner.

An intimate residential-style retreat perfectly situated between the iconic Sydney Opera House and Harbour Bridge, Park Hyatt Sydney is nestled in the historic Rocks area - a short stroll to Sydney's vibrant business, dining and entertainment precincts.

With a reputation for service-excellence and personalised luxury, our team look forward to making your Park Hyatt Sydney experience memorable. Please let us know if there is a particular event element you would like to explore as we'd be delighted to tailor our proposal to suit your requirements.

We are pleased to offer the following proposal for your consideration:

Date Tuesday, 27 October 2026

Booking number 34690253

Please be aware that no event space has been reserved and is subject to availability at time of booking. Our proposal is valid for one week from today's date.

#### Event Details

Date	Start time	End time	Function	Room	Setup	Pax	Minimum F&B spend
Tuesday, 27 October 2026	18:30	22:30	AIEC 2026 - IDP APAC Client Dinner	The Gallery	Banquet rounds	120	\$9,000.00



EVENT SPACES





## THE GALLERY

A contemporary and stylish venue accommodating up to 110 seated guests (with room for staging) or up to 120 seated guests on round tables without staging.

Featuring commissioned works of art from renowned Australian artists, The Gallery offers the flexibility of dividing into three intimate event spaces, or one large sophisticated venue.

Exclusive use of The Gallery is available for a minimum food and beverage spend of \$9,000.00 for evening events between 6:30 pm and 11:30 pm. Should the minimum food and beverage spend not be met, an additional room rental fee will apply.

Minimum food and beverage spend is limited only to items from the Events menu and must be consumed in the venue during the event. Confirmation of final numbers, and selection of menu items and beverages, are due 7 days prior to the event date. At this time any difference between actual event spend and the minimum contracted F&B spend will be calculated as additional room rental and charged accordingly.



FOOD and BEVERAGE





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### CANAPÉ PACKAGES

(Our canapé packages are designed for 25 guests or more)

Half an hour

\$40.00 per person



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### SET MENU

Two courses	\$90.00 per person
Three courses	\$120.00 per person
Four courses	\$140.00 per person
Five courses	\$160.00 per person

### ALTERNATE SERVE MENU

Two courses	\$100.00 per person
Three courses	\$125.00 per person
Four courses	\$145.00 per person
Five courses	\$165.00 per person

**SHARED PLATTERS FROM** \$75.00 per platter  
(designed for up to five guests per platter)

**Cakeage fee\*** \$5.00 per person





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## BEVERAGE PACKAGES

Our beverage packages are designed for 20 guests or more

Half an hour from	\$30.00 per person
One hour from	\$40.00 per person
Two hours from	\$50.00 per person
Three hours from	\$60.00 per person
Four hours from	\$70.00 per person
Five hours from	\$80.00 per person

Alternatively, the following beverages may be served and charged on consumption.

## BEVERAGES ON CONSUMPTION

Sparkling wine from	\$85.00 per bottle
Champagne from	\$195.00 per bottle
White wine from	\$89.00 per bottle
Red wine from	\$95.00 per bottle
Rose wine from	\$90.00 per bottle
Beer from	\$11.00 per bottle
Mineral water	\$6.00 per person
Freshly squeezed orange juice	\$6.00 per glass
Soft drinks	\$6.00 per bottle

**Bartender service fee\*** \$125.00 per hour  
(minimum two hours)

Applies for cocktails, mocktails, spirits, additional wines

Selection of up to 3 cocktails/mocktails per event

One bartender required for every 50 guests



### AV EQUIPMENT\*

For a customised quotation for your AV requirements, kindly contact Raquel Rodrigues at Encore Event Technologies by email [raquel.rodrigues@encore-anzpac.com](mailto:raquel.rodrigues@encore-anzpac.com) or by phone +61 2 9256 1656.

Encore Event Technologies is the hotel's preferred AV provider.

### PARKING\*

#### Subject to availability

Monday - Thursday

Up to 4 hours

\$60.00 per car

4+ hours (including overnight)

\$90.00 per car per day

### DECORATION

Golden centerpieces

Included

Tea light candles

Included

### SIGNAGE

Included

### MENU CARDS

Included

### WIFI INTERNET ACCESS

Included

\*these items / services are not included within the minimum food and beverage spend





THE FINE PRINT

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## COST ESTIMATE

Event – based on 120 guests

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Half an Hour Canapé on Arrival

(120 guests at \$40.00 per person) \$4,800.00

Three course alternate serve menu

(120 guests at \$120.00 per person) \$14,400.00

Four Hour Quay Beverage Package

(120 guests at \$70.00 per person) \$8,400.00

Estimated Additional Room Rental to meet minimum F&B spend tbc

AV equipment via Encore Event Technologies tbc

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**Total** **\$27,600.00**

All prices in this proposal are quoted in Australian Dollars (AUD\$) and are inclusive of Goods and Services Tax (currently 10%).

## DECOR AND/OR DECORATIONS

Loose-leaf flower petals, confetti and open flame candles are not permitted in our venues. For pyrotechnics and dry ice we partner exclusively with Sydney Fireworks, whose products have been approved by our venues. We do not permit pyrotechnics or dry ice via any other vendor. Please contact Fred Sari at Sydney Fireworks on +61 499 019 890 or via email at [info@sydneyfireworks.com.au](mailto:info@sydneyfireworks.com.au), for further information.

## ENTERTAINMENT

Please be advised that all entertainment must be approved by Hotel in writing prior to being confirmed for your event. Bands and amplified music must reduce volume at 11:00 pm, with all music concluding at 11:30pm. A maximum of a three piece band is allowed. Drums of any kind are not permitted.

## NSW PUBLIC HEALTH ORDER

Park Hyatt Sydney adheres to NSW Government Public Health Orders. Room capacities, food & beverage service, and networking/guest-interaction activities are subject to change without prior notice or consultation.

## WORLD OF HYATT

As a participant in World of Hyatt Meeting & Events, you will earn one World of Hyatt bonus point for every eligible US dollar spent on eligible meeting revenue. You can earn up to 50,000 bonus points per event. Points can be redeemed for exciting travel rewards, future meeting credits and more. Plus, every qualifying meeting or event that you hold earns you credit towards membership tier status in World of Hyatt, Hyatt's global frequent guest program.

## STATUS

Your expression of interest for The Gallery has been recorded, however not secured. This offer is valid until 18 December 2025.



## TERMS & CONDITIONS

To proceed in confirming this event we will require a deposit and counter-signed event agreement acknowledging the following event booking terms & conditions. In the event of cancellation, all deposits will be forfeited.

## DEPOSIT

Initial Deposit: To secure your booking, a non-refundable deposit of 50% of the room rental plus the estimated food and beverage spend

Final Deposit: 50% remaining balance due 30 days prior to the event

## CANCELLATION POLICY

Up to 30 days prior to event date

50 % of the most current total contracted event spend can be reduced without penalty<sup>1, 2</sup>

Up to 8 days prior to event date

10 % of the most current total contracted event spend can be reduced without penalty<sup>1, 2</sup>

Within 7 days of event date

All reductions in total event spend will incur 100 % penalty

*1 Subject to contracted minimum food & beverage spend being met*

*2 Subject to minimum contracted package attendees being met*

## PRICES

All prices are current at the time of quotation but are subject to revision prior to signing of the Event Agreement.



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## *together* BY HYATT

Together by Hyatt is our reimagined meeting and event philosophy, built on our company purpose — to care for people so they can be their best. With that purpose in mind, Together by Hyatt prioritizes four planning pillars focused on wellbeing, support, technology and sustainability.

Since launching in 2021, we've evolved Together by Hyatt with new key resources such as our **Event Experience Guide** designed to provide all information a meeting planner needs in one place, in addition to carefully assembled Sustainability Fact Sheets customized by hotel.



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## *Bonus points* WORLD OF HYATT

Our World of Hyatt program offers benefits to its members who plan qualifying meetings or other events at a participating Hyatt hotel or resort.

By confirming your booking with Park Hyatt Sydney, you will be able to earn one (1) bonus point for every eligible U.S. dollar spent on your booking up to 50,000 bonus points per eligible booking. Additionally, you will earn 2 credits toward tier status for every eligible \$5,000 USD.

To take advantage of these great rewards and benefits on your next meeting or event, join **World of Hyatt** today.

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We are looking forward to hearing from you soon.  
As always, if you have any further questions or would like to  
receive more information, please do not hesitate to contact us on  
+ or via e-mail at [Aoife.Burns@hyatt.com](mailto:Aoife.Burns@hyatt.com).

Yours sincerely,

*Aoife Burns*

Aoife Burns  
Event Sales Manager

[Hotel Website](#) | [Capacity chart](#) | [Floorplan](#)  
[Explore our event experience here](#)

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